



American Traditional Jujutsu Association

ATJA Certified Judo Referee Application Form
Includes Answer Sheet and Practical Evaluation

P.O. Box 1613, Hilliard, OH, USA 43026
 Phone: (614) 279-9939, Email: membership@atja.org
 Web site: www.atja.org

Section 1 Type of Application									
<input type="checkbox"/> New <input type="checkbox"/> Upgrade <input type="checkbox"/> Transfer Cert/License from other organization									
Section 2 Applicant's ATJA Membership Information									
ATJA Membership Number _____									
Type of Membership: <input type="checkbox"/> Life Member <input type="checkbox"/> Regular Member <input type="checkbox"/> Application for Membership									
Section 3 Applicant's Basic Information									
Name: _____ Date of Birth _____ Age: * _____									
Address: _____ City _____ State _____ ZIP Code _____									
Email: _____ Judo Rank _____									
*Parent's Email: _____ (See Instruction Sheet) For Junior's									
Telephone: (____) _____ Fax: (____) _____									
Section 4 Endorsing Club Coach: This section is mandatory for Junior (J) Referee; optional for Senior L&R Referees									
Club Name and Address: _____									
Name of Coach Endorsing Application/Signature _____ / _____									
Coach's email _____ (See Instruction Sheet)									
Section 5 ATJA Certification/Licensing Requested									
<input type="checkbox"/> Local (L) Referee <input type="checkbox"/> Regional (R) Referee <input type="checkbox"/> Junior (J) Referee									
Cut-off-Rank <i>Sankyu</i>			Cut-off-Rank <i>Sankyu</i>			Cut-off-Rank None			
Cut-off-Score: 60/60			Cut-off-Score: 70/70			Cut-off-Score: (Ages 10-13) NR/NR (Ages 14&15) 50/50			
Results of Written Examination _____ Practical Examination _____ Date Taken: _____									
Examiners: Name (please print) Signature Licensed Referee Level									
Written Test _____									
Practical Test _____									
Section 6 Applicant meets cut-off-scores and is recommended for (examiner initials box below)									
<input type="checkbox"/> Local (L) Referee <input type="checkbox"/> Regional (R) Referee <input type="checkbox"/> Junior (J) Referee									
Section 7 Referee Certification/Licensing Fee (\$15 for Senior Referee/Fee waived for all Junior Referees)									
<input type="checkbox"/> Check payable to ATJA <input type="checkbox"/> PayPal via payment@atja.org									
PayPal Confirmation Code: _____									
Section 8 Examiner Please Send Completed Application to ATJA/Barry Stebbins									
If the fee is paid by check, mail the certification/licensing fee and this form to the ATJA address above									
If the fee is paid by Pay/Pal send the application by either mail or email to the ATJA address above									
Section 9 Written Examination Answer Sheet									
1	A B C D E	11	A B C D E	21	A B C D E	31	A B C D E	41	A B C D E
2	A B C D E	12	A B C D E	22	A B C D E	32	A B C D E	42	A B C D E
3	A B C D E	13	A B C D E	23	A B C D E	33	A B C D E	43	A B C D E
4	A B C D E	14	A B C D E	24	A B C D E	34	A B C D E	44	A B C D E
5	A B C D E	15	A B C D E	25	A B C D E	35	A B C D E	45	A B C D E
6	A B C D E	16	A B C D E	26	A B C D E	36	A B C D E	46	A B C D E
7	A B C D E	17	A B C D E	27	A B C D E	37	A B C D E	47	A B C D E
8	A B C D E	18	A B C D E	28	A B C D E	38	A B C D E	48	A B C D E
9	A B C D E	19	A B C D E	29	A B C D E	39	A B C D E	49	A B C D E
10	A B C D E	20	A B C D E	30	A B C D E	40	A B C D E	50	A B C D E

Section 10 Practical Examination – Examiner Observations, Total Score, and Comments					
Examiner Observations/Comments [with points to add (+) or deduct(-)]		(+/-) Points	Examiner Observations/Comments [with points to add (+) or deduct(-)]		(+/-) Points
1			16		
2			17		
3			18		
4			19		
5			20		
6			Minor error = 2 points Procedural error = 5 points Gross error = 25 points	TOTAL:	
7			GENERAL CATEGORY COMMENTS Excellent (E) Satisfactory (S) Unsatisfactory (U)		
8			Voice	Observation	
9			Authority	Appreciation	
10			Presence	Procedures	
11			Mobility	Determination	
12			Signals (Gestures)	Team Work	
13			Penalties	Protocol	
14			Examiner: Print Name		
15			Signature:		

Instructions for Completing the April 2020, ATJA Certified Judo Referee Application Form

Section 1 Type of Application

- For an Upgrade from an existing ATJA Local Referee certificate/license to an ATJA Regional Referee certificate/license, place a check mark of an X in the “Upgrade” box.

Section 2 Applicant’s ATJA Membership Information

- Self explanatory

Section 3 Applicant’s Basic Information

- Name: LAST NAME, First Name, MI
- Date of Birth: DD/MM/YYYY format
- Address: If applicable, this address will be used to mail the official certificate and/or license to the applicant.
- Email: If the ATJA Referee Committee Approved Certificate and/or License can be sent electronically by email, then enter the email address; otherwise leave blank
- **Parent’s Email**: The ATJA Referee Committee invites the parents to participate in the education and development of their children who wish to become judo referees by ensuring that the parents are included on all emails to their minor children, either as the TO address or as the Courtesy Copy (CC) address.
- Telephone: this number will be used by the ATJA Referee Committee to contact the applicant if there are any items that need clarification or missing areas that need to be filled in. If the applicant is a minor (junior referee applicant) ATJA invites the parents to provide their telephone number instead of any minor’s telephone number and if the phone is text capable, place a “(TC)” following the number.
- Fax: this number will be used in the event that the applicant needs immediate confirmation of their license and there is no email address

Section 4 Endorsing Club Coach (Only Required for the Junior Referee track)

- Although this section applies only to the Junior Referee track, the coach of a senior member is welcome to make a recommendation
- Club Name and Address: because members may hold membership from more than one organization (i.e., USJA and ATJA memberships at the same time), the club name should be the name of the club their primary membership is under. For example, an ATJA member whose primary membership is with the USJA, the USJA has promotion authority over their judo rank, and insurance is through USJA, then the USJA Club is listed and the USJA Head Club Coach endorses the ATJA Certified Judo Referee Application. The same is for USA Judo or USJF.
- **Coach’s email** address will be used by the ATJA Referee Committee to ask that the coach assist in obtaining missing information and/or to correct any errors. In the event that a completed Background Screening (BGS), Safe Sport Training Certificate, and/or CDC Heads Up Concussion Training Certificate is required, the Club Coach’s assistance will be requested. The primary reason is that the Club Coach may be using the applicant as a club assistant instructor or coach and this will allow the club coach to ensure the applicant has the best qualifications.

Section 5 ATJA Certification/Licensing Requested

- The applicant will place a check mark or “x” in the box for the level they are seeking
- If a written test and/or practical test score is required, the examiner will enter the score achieved. If the written and/or practical score is not a requirement, the examiner will enter “NR” for not required. The date for whichever test was completed last will be entered in DD/MM/YYYY format.
- There are two lines for the examiner(s) and both lines must be completed, even if the examiner administers and scores both the written and practical test.

Section 6 Applicant meets cut-off-scores and is recommended for

- Even when the examiner is not a member of ATJA, that examiner is still invited to make a recommendation on certifying and licensing the applicant as an ATJA referee by simply initialing in the box in front of the level recommended (i.e., local referee, regional referee, or junior referee)

Section 7 Referee Certification Licensing Fee

- With the exception of any fee-waived referee certificates issued to an ATJA Junior Referee, the ATJA Certificate and License are issued for indefinite period of time dependent upon the member refereeing at a *shiai* or attending a Referee Clinic at least one time yearly (yearly defined as a calendar year).
- For the ATJA Junior Referee, on or after their 16th birthday, a Local or Regional ATJA Referee License will be issued upon receipt of the \$15.00 certification/licensing fee contingent on the member having met all of the mandatory requirements for the Senior track Referee Certificate/License.

Section 8 Examiner Please Send Completed Application to ATJA/Berry Stebbins

- Self-explanatory

Section 9 Written Examination Answer Sheet

- Self-explanatory

Section 10 Practical Examination – Examiner Observations, Total Score, and Comments

- The examiner will enter a short description for any observations during the practical test in the cell to the right of the item number. There are spaces for up to 20 items.
- The examiner will enter in the cell to the right of the observation the value that should be used to reduce or increase the total practical test score. (See CLARIFICATION ON PAGE 5)
- The numeric value of the total practical test score will also be entered on page 1, Section 5, ATJA Certification/Licensing Requested.
- To allow the applicant to focus on those areas that need improvement, the examiner is welcome to enter a simple E, S, or U in the **General Category Comments** box. For any E or U ratings, the examiner should simply list the number of the observation (i.e., from 1 to 20). Any positive comments that will help educate the applicant are welcome.

CLARIFICATION OF WHAT IS MINOR, PROCEDURAL AND GROSS ERRORS

Points are deducted from a possible perfect score of 100% on the practical evaluation sheet for errors which are divided into 3 degrees of severity:

1) Minor Errors: errors in attitude & conduct including, but not limited to, standing between the players & a judge, not holding hand signals long enough, being too far away, being too close, poor posture, inaudible commands, too much mobility & unwarranted touching of the players. When working as a judge: failing to observe the other judge when a score is called. 2 points are deducted for each Minor Error committed.

2) Procedural Errors: errors such as failing to call "Matte" when the players go outside, or calling "Matte" at the wrong time, i.e., just as a player is about to enter into newaza, giving the wrong hand signals or no hand signals, failing to check the scoreboard (this may be a gross error), calling the wrong verbal command, failing to stop the contest when the judges stand up, awarding an incorrect penalty, conducting too long discussions, not having appreciation of scoring techniques, etc. As a judge, failing to check the scoreboard, changing the board without the referee's knowledge, failure to indicate or incorrectly indicating "in" or "out" for a throw on the line (both examiners must agree). In general procedural errors confuse the contest but do not necessarily change the outcome of the match. 5 points are deducted for each Procedural Error committed.

3) Gross Errors: errors which change the outcome of the match, i.e., the wrong player wins due to an incorrect or lack of a call by the referee & include: failure to check the scoreboard allowing the wrong player to receive the score & thereby be awarded the match, penalizing a player with an incorrect penalty, calling "Matte" instead of "Sono Mama", turning away from players still in newaza after calling "Matte" or "Sore Made" which may lead to an injury of 1 player by the other. In most cases during an evaluation when a Gross Error occurs and 25 points are deducted, most candidates will fail the test.